

Chief Executive's Report

Summary: This report summarises the current position in respect of a number of important projects and events, including any decisions taken during the recent cycle of committee meetings. It also seeks members' views on potential navigation related strategic priorities and objectives for 2014/15 and seeks Navigation Committee member engagement with the Broadland Catchment Partnership. Members are asked to note the report, provide their views on the 2014/15 strategic priorities and identify member engagement with the Broadland Catchment Partnership.

1 Strategic Priorities 2013/14

Contact Officer/Broads Plan Objective: John Packman/Multiple

- 1.1 The Authority's strategic priorities relating to the Management of the Navigation Area and Moorings are detailed at Appendix 1, together with the action taken to date and their current status. All key projects are currently green.

2 Draft Strategic Priorities 2014/15

Contact Officer/Broads Plan Objective: John Packman/Multiple

- 2.1 The Authority will agree the 2014/15 strategic priorities, objectives, projects and key milestones at its meeting on 21 March 2014. These strategic priorities will not replicate all the activities being undertaken by the Authority, but will concentrate on those matters which involve large levels of resource, have a very large impact on the Broads or are politically sensitive. The Navigation Committee, Broads Forum and Parish Councils will be consulted in the generation of these strategic priorities.
- 2.2 Though the draft strategic priorities for 2014/15 will be brought to the Navigation Committee for comment at a later meeting, members early input on what should be considered for inclusion within the strategic priorities is now sought.

3 Wherry Procurement

Contact Officer/Broads Plan Objective: Rob Rogers/NA1

- 3.1 In 2012 the Authority completed a tendering process for a new wherry following an open advertisement and as part of the tender, tenderers were asked to supply an optional price for the supply of a second wherry. A need for a further wherry has been identified as part of the Authority's Asset Management Plan, which has been costed by the successful tenderer of the

first wherry at £107,000. This was considered to be competitive and, given the difference between the original tenders and the potential cost of re-advertising, the Financial Scrutiny and Audit Committee agreed on 9 July 2013 that a waiver to standing orders relating to contracts be raised to facilitate the procurement of a second wherry from the original contractor.

- 3.2 In conjunction with the wherry designer, Andrew Wolestenholme, the wherry builder, John Kearney Ltd and feedback from Operation Technicians, some minor amendments to the hull design and specification have been made, and the design drawings are being altered to reflect this.
- 3.3 Once John Kearney Ltd has supplied the fabrication timetable and agreed the changes can be incorporated for the quoted price an order will be placed. Delivery is anticipated in the summer of 2014.

4 Navigation Committee Appointments

Contact Officer/Broads Plan Objective: John Organ/Nil

- 4.1 Further to the consultation of the Navigation Committee on 5 September 2013, the Broads Authority considered the appointment process for co-opted members of the Navigation Committee on 20 September 2013. The Authority agreed to extend the current term of appointment for all co-opted members and adopt a four-year term for all future appointments (including reappointments), up to a maximum aggregate term of eight years.
- 4.2 The Authority also agreed that the appointment process for future terms should be scheduled to allow the two co-opted members from the Navigation Committee to be appointed to the Authority before the Annual meeting; allowing such members to be considered when appointments to the Chair, Vice Chair, committees, Lead Member Roles and outside bodies are decided. This will result in the current term of appointment for co-opted members being extended until two meetings prior to the Annual meeting in 2015. This will provide a term completion date of March 2015 if the current committee timetable is rolled forward next year.
- 4.3 The Authority also agreed the proposals which will facilitate the temporary appointment of co-opted members of the Navigation Committee to the Authority and the appointment of an interim Chair of the Navigation Committee, should this be required at the beginning of a new appointment term. These are important measures to ensure that representation from co-opted members of the Navigation Committee can be continually maintained on the full Authority.

5 External Funding Opportunities and Income Generation

Contact Officer/Broads Plan Objective: Titus Adam/Nil

- 5.1 Following discussion at the Financial Scrutiny and Audit Committee (FSAC) on 19 September 2013, it was agreed at the full Authority on 20 September 2013 that the External Funding Opportunities and Income Generation report to

the FSAC be circulated to all members for comment to allow an updated report to be presented to the November meeting of the Broads Authority.

- 5.2 Navigation Committee members' views have also been sought by 31 October 2013, to inform the preparation of the updated report on funding and income generation for the Broads Authority's consideration.

6 Navigation Patrolling and Performance Targets

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4.3

- 6.1 The figures for August to the end of September reflect the busier season and the better weather. The rangers have had to deal with a number of incidents involving drunken youths in day boats and all male stag parties. Seven prosecution case files have been submitted and the rangers have worked with Broads Beat on several public order cases.

- 6.2 One case was dealt with at Magistrates Court in September as shown in Appendix 3.

7 Sunken and Abandoned Vessel Update

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4

- 7.1 Only one sunken vessel in Norwich is recorded. Details are included in Appendix 4.

8 Patrol Launch "Martin Broom"

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4.3

- 8.1 The new patrol launch the "Martin Broom" has now been completed and is in service at Wroxham. As usual the Authority has tried to be at the cutting edge of technology and has again championed electric propulsion. The launch is based on the existing larger cabined "Charles Collier" launch that has been in service at Ludham for about 15 years and which is powered by electric drive with a backup diesel engine. The new launch is powered by an electric/diesel Nanni Hybrid engine which is of the latest design and which can charge its own batteries from the diesel engine. The launch has no gas on board and incorporates a lifting davit and integral salvage pump. Gear and accelerator controls are by "fly by wire". The launch was built by Broads boat builder Brooms after a competitive tendering process. The hybrid engine and other components were purchased locally by the Authority in order to save costs.

- 8.2 The launch cost £85,000 to build and the project was supervised by the Head of Ranger Services and the Plant and Equipment Supervisor with expert advice throughout by a well-known and respected local naval architect, surveyor and Marine consultant. After extensive testing and some fine tuning the launch was accepted from the builders on 11 September and has been in service at Wroxham. One electrical wiring irregularity has been found and has been addressed by the builders. The rangers are pleased with the vessel and are being even more careful than usual so as not to be the first to damage it.

9 Broadland Catchment Partnership

Contact Officer/Broads Plan Objective: Andrea Kelly/BD3/BD5

- 9.1 The Broadland Catchment Partnership¹ is working to improve the local water environment so that there is more wildlife, better fishing, improved bathing beaches, lower water bill rises, reduced flood risk, more sustainable farming and a better chance to adapt to climate change.
- 9.2 The Partnership believes that the farmers and land managers, the water industry, local communities and business, and water users in particular have a key role in maintaining and enhance a high quality natural environment delivering a wide range of high quality ecosystem services² and the cultural landscape of the Broadland Rivers Catchment.
- 9.3 The Partnership is involving communities, water users, investor organisations, companies and farmers in working together to improve the catchment. The engagement process includes working through existing networks, as well as a series of stakeholder workshops and a regular electronic newsletter. The next workshop on the 3rd December is helping form the actions across the catchment. The Partnership is keen to hear from at least one representative from boating organisations to participate in the development of the plan via this workshop. The Partnership is also keen to interview water users about their experience of the Broads and the value of managing the whole catchment for multiple benefits.
- 9.4 The Partnership is seeking to provide a clear understanding of catchment issues, an idea of what is already happening to address these, what more can be done and who can help. A plan will be produced and launched at a Broads conference in March 2014.
- 9.5 A river valley (or sub-catchment area) approach is being taken in many places. Already the River Waveney Trust, Wensum Alliance, Brograve and Upper Thurne and many other community groups around the Bure, Ant, Tud and Yare are taking a catchment based approach to care for Broadland rivers.

¹ **The Broadland Catchment Partnership Steering Group**

Andrea Kelly and Neil Punchard – Broads Authority

Barry Bendall – The Rivers Trust

Will Robinson – Essex and Suffolk Water

Lucinda Gilfoyle – Anglian Water

Rob Wise and Henry Walker – NFU and farming interests

Rory Sanderson and Bridget Marr – The Environment Agency

Tony Goodwin – Water Management Alliance

Victoria Fradley – Natural England

² Ecosystem services are the goods and services from the environment. They include pollination, water purification, carbon storage and landscape

- 9.6 The Navigation Committee is therefore invited to put forward a member to attend the December workshop and identify members who would be prepared to be interviewed about their experience and the value of catchment management.

10 Planning Enforcement Update

Contact Officer/Broads Plan Objective: Adrian Vernon and Cally Smith/None

- 10.1 Following queries raised by a member it was agreed to provide regular updates on the position regarding relevant planning enforcement actions. These details are included at Appendix 5.

Author: John Organ


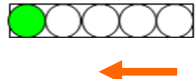


Date of report: 7 October 2013



Broads Plan Objectives: NA1 and NA4

Appendices: APPENDIX 1 - Strategic Priority Objectives, Projects and Key Milestones for 2013/14.
APPENDIX 2 - Report on the Significant Exercise of Powers by the Rangers during August to September 2013
APPENDIX 3 – Report of Prosecutions dealt with in Court during September 2013
APPENDIX 4 –Report of Sunken and Abandoned Vessels
APPENDIX 5 – Planning Enforcement Update


Strategic Priority Objectives, Projects and Key Milestones for 2013/14

Priority 2 - Working in Partnership on the Sustainable Management of the Broads –
(c) Management of the Navigation Area

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
2(c)1	NA1.1 Review and deliver strategic sediment management in accordance with waterways specifications	Head of Construction & Maintenance	<p>Dredge at least 50,000m3 from the navigation area in accordance with identified priorities within the 2013/14 dredging programme by end March 2014 with reporting to each Navigation Committee.</p> <p>Award term hydrographic survey contract by July 2013</p> <p>Develop 2014/15 dredging programme and complete hydro surveys by January 2014</p> <p>Analyse hydrographic survey data and update Waterways Specifications compliance performance by March 2014</p>	<p>Dredging continues on lower Bure.</p> <p>Contract awarded. Contractor to provide deliverables for first survey in December. Draft dredging programme for 14/15 is on this agenda</p>	 
2(c)2	NA1.4 Seek to establish network of appropriately licensed disposal sites to ensure viability of future dredging programmes.	Director of Operations	<p>Identify three priority areas for dredging disposal sites by April 2013,</p> <p>Initiate discussions with landowners by June 2013.</p>	<p>Completed</p> <p>Completed</p>	 

			Review progress/ budget availability and strategy by October 2013 Conclude negotiations by January 2014	Report deferred to December Navigation Committee due to weight of business on this agenda	
2(c)3	NA5.2 Deliver enhanced de-masting mooring provision in accordance with strategic priorities for mooring.	Director of Operations/ Senior Waterways & Recreation Officer	Design scheme and investigate sources of funding for demasting moorings at Acle Bridge and St Olaves by July 2013 Review demasting needs at all bridges and identify priority projects for 2014/15 by December 2013	£15,000 allocated from MMR budget Nav Cttee consulted on priority at its meeting 5 Sept 2013 and identified St Olaves as the priority for implementation by March 2014. Report scheduled for December Navigation Committee	

**Priority 3 - Encouraging the Sustainable Use of the Broads –
(b) Tourism, Recreation and Access**

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
3(b)1	TR1.5 Monitor and maintain appropriate zoning and management of water space and wetlands for different forms of access and recreation; and TR1.1 Examine opportunities to extend or expand navigable water	Director of Planning & Resources	Develop Breydon Water Space Management Plan <ul style="list-style-type: none"> Agree “scope” and process with users/partners by December 2013 Agree Draft “framework” document by March 2014 for consultation. 	Programme of 1:1 meetings with individual stakeholder groups continues. Update to the Breydon User Group on 1 October.	

	space for recreation, consistent with conservation interests and flood risk.				
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APPENDIX 2

Rangers Exercise of Powers Analysis (Bracketed figures are running totals, August 2013 to September 2014)						Date: AUG-SEP 2013		
	Wroxham Launch	Irstead Launch	Ludham Launch	Ludham 2 Launch	Norwich Launch	Hardley Launch	B.St.Peter Launch	Breydon Launch
Launch Patrol Areas	Wroxham and Upper Bure	Ant	Hickling, P.Heigham, Upper Thurne & Womack	Lower Thurne, Lower Bure & South Walsham	Norwich and Upper Yare	Reedham, Chet & Middle Yare	Oulton Broad and Upper/Middle Waveney	Breydon Water, Lower Waveney and Yare
Verbal Warnings								
Care & Caution	9 (21)	39 (68)	6 (12)	23 (48)			4 (8)	4 (7)
Speed	1018 (2133)	270 (461)	126 (332)	279 (523)	53 (100)	71 (126)	91 (151)	74 (144)
Tolls offences	45 (127)	(28)	6 (26)	112 (130)	4 (8)		3 (5)	
Other	22 (56)	8 (14)	7 (14)	17 (41)	4 (9)	1 (1)	4 (10)	6 (12)
Blue Book Warnings								
Care & Caution				1 (2)		1 (2)		6 (10)
Speed	24 (51)	8 (13)	25 (29)	7 (20)	3 (7)	(1)	2 (4)	4 (10)
Other	2 (5)	4 (6)		2 (2)	1 (3)	1 (1)	2 (4)	3 (6)
Reports for Prosecutions	1 (2)	1 (1)						(1)
Special Directions					2 (4)	(5)	2 (5)	
Toll Compliance Reports								
Non Payment	26 (58)	11 (19)	5 (78)	11 (35)	10 (25)	(4)	5 (12)	23 (27)
Non Display	7 (14)	2 (4)	1 (3)	8 (10)	4 (7)	(1)	9 (18)	1 (7)
28 Day request for information	2 (3)		(11)	3 (8)				
BSS Hazardous Boat Inspections			1 (2)					2 (4)
Enter Vessels Under BSS								
Launch Staffed	51 (127)	29 (68)	22 (61)	50 (100)	21 (56)	19 (38)	38 (71)	76 (142)
Best Value Patrol Targets Percentage Compliance	151%	56%	70%	86%	76%	167%	87%	80%
Volunteer Patrols	3 (11)	3 (5)	1 (2)	1 (3)	1 (7)	3 (4)	(2)	14 (27)
IRIS Reports	39 (77)	12 (21)	10 (20)	12 (27)	15 (31)	18 (36)	11 (24)	45 (83)
Broads Control Total Calls	TOTAL 3,840 (12,083)			Telephone 2,948 (8,826)		VHF 892 (3,257)		

APPENDIX 3

Report of Prosecutions dealt with in court during September 2013

Place	Offence	Magistrates Court	Result
Haddiscoe Cut	(1)Speed (2)Care and Caution	Great Yarmouth	(1)&(2) Not Guilty

APPENDIX 4

Sunken and Abandoned Vessels

Description	Location found	Action	Abandoned / Sunken Notice Affixed	Result
Abandoned/ Sunken small cabin cruiser	Upstream end of Thorpe New Cut.	No known owner. Abandoned vessel notice issued	yes	Liaison with Network Rail engineers continues.

Enforcement Update

This table shows the updates on enforcement matters relating to Navigation matters currently under consideration since the last Navigation Committee on 5 September 2013.

Committee Date	Location	Infringement	Action taken and current situation
7 December 2007 23 April 2010	South side of Thorpe Island (New Cut)	Unauthorised mooring of vessels	<ul style="list-style-type: none"> • Authorisation to serve any necessary notices and take enforcement action following legal advice • Network Rail wrote directly to those concerned and set in train procedures for notices to quit land • Network Rail procedures underway • Trespass Notices and Injunctions served • Prosecution underway with trial May/June 2013 • Trial date postponed to 18 July 2013 • Trial not completed, adjourned to September 2013 in Cambridge County Court • Due to Court error, trial postponed re-convened to Colchester County Court on 25 October 2013
5 December 2008 5 March 2010 16 July 2010	“Thorpe Island Marina” West Side of Thorpe Island Norwich (Former Jenner’s Basin)	Unauthorised development	<ul style="list-style-type: none"> • Temporary Stop Notice served on 10 and 11 November 2008 and Enforcement Notice served on 12 November 2008 with compliance required by 11 January 2009 • Authorisation granted to initiate prosecution proceedings should compliance not be achieved • Landowner served with Section 330 Notice on 11 August 2011 • Enforcement Notices served on 7 November 2011 on landowner, third party with legal interest and all occupiers • Various compliance dates from 12 December 2011 • Appeal lodged on 6 December 2011 • Public Inquiry took place on 1 and 2 May 2012 • Decision received on 15 June 2012. Inspector varied and upheld

Committee Date	Location	Infringement	Action taken and current situation
1 March 2013		Further unauthorised development	<p>the Enforcement Notice in respect of removal of pontoons, storage container and engines but allowed the mooring of up to 12 boats only, subject to provision and implementation of landscaping and other schemes, strict compliance with conditions and no residential moorings</p> <ul style="list-style-type: none"> • Challenge to decision filed in High Court 12 July 2012 • High Court date set for 26 June 2013 • Planning Inspectorate reviewed appeal decision and agreed it was flawed and therefore to be quashed • “Consent Order” has been lodged with the Courts by Inspectorate • Appeal to be reconsidered • Planning Contravention Notices and S330 Notices served 21 February 2013. Responses being received • Injunction to be issued, subject to legal advice. • Trespass Notices served by Norwich City Council on 4 boats on 3 May in respect of riverside moorings • Site being monitored – 2 boats remain
28 March 2013	Former drainage dye adjacent to Newlands Caravan Site	Unauthorised installation of mooring platform	<ul style="list-style-type: none"> • Authority given for the serving of an Enforcement Notice for the removal of the platform and restoration of the site, with a period of compliance of three months; and that in the event of non-compliance, authority be given for prosecution(in consultation with the Solicitor) • Enforcement Notices served on 30 August 2013