

Chief Executive's Report

Summary: This report summarises the current position in respect of a number of important projects and events, including any decisions taken during the recent cycle of committee meetings. It does not include matters which are already on the agenda for this meeting of the Committee. Members are asked to note the report.

1 Premises Strategy

Contact Officer/Broads Plan Objective: John Packman/None

- 1.1 A key principle of the Premises Strategy was to consolidate the Authority's depots, bringing the bulk of the Authority's construction and maintenance activity to the Dockyard. By so doing, the Field Base at Ludham would be surplus to requirements and could be rented out, introducing much needed revenue to future annual budgets.
- 1.2 A contract for the design and build of the Dockyard workshop is due to be let in September 2012, at a cost of £681,571, following approval by the Authority on 13 July 2012. A contingency sum of 10% was also approved by members following the suggestion of the Navigation Committee. Of particular note is that this build will be achieved using £145,000 of external funding including £75,000 from the European Regional Development Fund through the Prisma Interreg Project. Work is due to start on the building on 1 October in September 2012 and practical completion is anticipated in April 2013.
- 1.3 The completion of the Dockyard workshop will allow staff and equipment to relocate from Ludham and the Authority's activities to be decommissioned at this site. It is anticipated that the combined revenue impact, of removing the running costs of the Field Base and receiving rent, will result in net effect on budgets of £75,000 per annum, allowing the pay back period for the workshop development to be realised in nine years.

2 Update on Breydon Water

Contact Officer/Broads Plan Objective: Trudi Wakelin/NA4.1

- 2.1 Since the last special meeting of the Navigation Committee, the Maintenance Team has now completed the replacement of the bridge gauge boards throughout the area, and has also installed advance gauge boards at Berney Arms and Burgh Castle for craft that are waiting for the tide before crossing Breydon Water. A tender has been received for the replacement and relocation of marks/ dolphins in the Bure Mouth area, in order to address the grounding issues which were prevalent earlier this season, and these works are due to start on site in October. It is also intended that a trial will be completed during the winter to test the in-house capability to remove/ repile

the standard channel markers in order to complete further works in the Turntide Jetty area.

- 2.2 The Waterski Review Panel has now met and formulated its recommendations. These will be considered by the Boating Safety Management Group on 4 September, prior to the formal consultation process starting in October, at which point the Authority will also be completing the necessary environmental considerations.
- 2.3 The Authority is currently in the process of recruiting staff for the new winter seasonal contracts, which aim to start at the beginning of November.
- 2.4 Officers have developed the brief for modelling Breydon Water to improve understanding of the hydrology and the influences of the structures in the area. This contract will be advertised and put out to tender in the coming weeks.

3 Procurement of Breydon Launch

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4.1

- 3.1 Officers have prepared a specification for the vessel outlining its required capabilities and combined patrol/workboat role. This specification has been sent to local boat builders, boating agencies and boatyards. A comprehensive search of national websites has been undertaken and the search has been narrowed to two specific types of vessels. A member of the Breydon crew has been included in the process to provide valuable comment regarding crew usage of the chosen vessel. Two members of staff visited the South Coast and inspected vessels for sale; two local vessels have also been seen. An independent marine surveyor has been appointed to give advice regarding the vessels and to ensure both value for money and provide scrutiny of the negotiation process. At the time of writing two types of vessels are being considered and the aim is to have identified the preferred option and placed an order before the end of September.

4 Preparation of the Broads Site Specific Policies Development Plan Document

Contact Officer /Broads Plan Objectives: John Clements/CC1, CC2, CC3, CC4, LC1, LC2, LC3, LC4, BD2, BD5, AL2, NA1, NA2, PE3, TR1, TR2, TR3

- 4.1 In October 2011 the Navigation Committee received a report setting out the emerging draft site specific policies which were considered to have potential navigation significance. The Authority's Planning Policy Officer is now finalising recommendations to the Authority for its 'final' proposed plan document, taking into account the responses to public consultation. There are no additional policies considered to have particular navigation significance. Representations in response to the consultation were received from five boating associations. These were generally supportive of the proposals, but raised a small number of detailed navigational suggestions or concerns about particular draft policies. In each of these cases the policy wording has been refined or adjusted to include the suggestions or overcome the concerns. A

couple of more general points were beyond the remit of the Site Specific Policies DPD, and a housing development proposal by one sailing club, previously a provisionally rejected option, is now anticipated to be recommended for inclusion. Once the Authority has approved a proposed plan document, this will be formally published inviting any further comment. The responses received will be considered by an independent planning inspector who will decide whether the Authority may adopt the plan document, and whether changes are required before it may do so.

5 Bridges Update

Contact Officer/Broads Plan Objective: Angie Leeper/NA5

5.1 Vauxhall Bridge Works

An application for works and closures to be undertaken during August was refused due to inappropriate timing, late submission and unclear proposals, and a further application has now been received. The works will take place from 10 September – 25 January 2013.

Phase 1 – Erection of scaffolding 10 – 24 September. Vessels normally able to navigate through the bridge will be able to pass through but delays may be encountered

Phase 2 – The river will be closed to vessels between 3 December and 9 December.

At all other times vessels normally able to navigate through the bridge will be able to pass through.

A Notice to Mariners has been published.

5.2 Trowse Bridge

On 9 August repairs to the hydraulic pipes were completed. Further testing has taken place and a fault has now appeared on hydraulic circuit 3 preventing the jack from holding. The load holding valve has been renewed but the problem is still persisting. Testing has now been planned for 22-23 August to resolve the problem.

5.3 Haven Bridge

Concerns have been raised regarding what appears to be a change in the operational policy and procedures governing the opening of the Haven Bridge by the Great Yarmouth Port Company. It is understood that historically vessels could call for an afternoon bridge lift on the day in question although on the understanding that the day before the weekend was helpful. Normally this would be around 10.00 or 16.00 but, by proper arrangement, early morning and late evening lifts were accommodated if required.

It now appears that substantial notice is being asked for and calls are only accepted during office hours with no mobile phone or answer machine monitoring fallback although the Harbour Control is run 24/7. Whilst the Broads Authority is not responsible for this bridge, and neither is it in the Authority's navigation area, clearly Broads customers would be affected by

poor service. Should complaints be copied to the Authority these will be forwarded to the Great Yarmouth Port Company and the position monitored.

5.4 Notice to Mariners (NTM) Published Regarding Bridges

- NTM 8 of 2012 – Vauxhall Bridge, works and repairs – 10 September – 25 January 2013.
- NTM 9 of 2012 – Beccles Bypass Bridge, survey inspection works – 25 September, closure for 4 hours 20:00 to 00:00.
- NTM 10 of 2012 – Carrow Bridge, painting works, 24 September – 28 September, delays.

6 **Strategic Priorities 2012/13**

Contact Officer/Broads Plan Objective: John Packman/Multiple

- 6.1 The Broads Authority's strategic priorities relating to the Management of the Navigation Area and Moorings are detailed at Appendix 1, together with the action taken to date and their current status.

7 **Navigation Patrolling and Performance Targets**

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4.3

- 7.1 The significant exercise of powers by the Rangers from April 2012 to the end of July 2012 are detailed in Appendix 2. The overall average figures for the period stands at 75%; the previous year stood at an average of 122%. This has been investigated and at the time of writing there are further results to be inputted and new sites have been included on the list so we are content that the checks have been done. The delays were as a result of a change to a computer based system which has taken time to bed in and for staff to be fully conversant with all the changes. Additionally this year four new seasonal staff were taken on in April which meant a considerable amount of time was spent training them before they were qualified to patrol alone and one full-time member of staff was still completing training on the navigation duties. There has also been some long term sickness in the team which is being addressed and a relief seasonal ranger has now been recruited to fill the shortfall in the roster. These factors are reflected in the patrol target figures particularly in the Wroxham and Ant team area where staffing the Wroxham launch is the priority. However the use of powers in the Ant area compares well with expected figures and the rest of the system.

8 **Sunken and Abandoned Vessel Update**

Contact Officer/Broads Plan Objective: Adrian Vernon/NA4

- 8.1 The update of sunken or abandoned vessels is shown in Appendix 3. The hulk of a large motor fishing vessel was towed into the Broads via Mutford Lock and has apparently been abandoned. An abandoned vessel notice has been issued and expired. Enquiries are ongoing to trace the owner and liabilities that may rest on third parties. This is a large vessel to dispose of and imaginative solutions are being considered. Should any members be interested in this vessel, they should contact the Head of Ranger Services.

9 Planning Enforcement Update

Contact Officer/Broads Plan Objective: Adrian Vernon and Cally Smith/None

- 9.1 Following queries raised by a member it was agreed to provide regular updates on the position regarding relevant planning enforcement actions. These details are included at Appendix 4.

Background papers: Nil


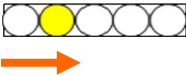

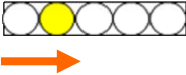


Author: John Organ
Date of report: 21 August 2012





Broads Plan Objectives: NA4.1, NA4.3, NA5, CC1, CC2, CC3, CC4, LC1, LC2, LC3, LC4, BD2, BD5, AL2, NA1, NA2, PE3, TR1, TR2, TR3

Appendices:
APPENDIX 1 — Strategic Priorities for 2012/13
APPENDIX 2 – Report on the Significant Exercise of Powers by the Rangers during February to March 2012
APPENDIX 3 –Report of Sunken and Abandoned Vessels
APPENDIX 4 – Planning Enforcement Update


Strategic Priority Objectives, Projects and Key Milestones for 2012/13


Priority 2 - Working in Partnership on the Sustainable Management of the Broads –
(c) Management of the Navigation Area

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
2(c)1	NA1: Deliver a strategic catchment approach to sustainable sediment management to achieve a balance of inputs with outputs, securing defined waterways specifications for the navigation area.	Head of Construction & Maintenance	Implement PRISMA Project Plan by end of March 2013 Dredge 50,000m ³ of sediment from the navigation area by end March 2013	Works currently on target, Dredging nearly complete on Lower Bure. Mid Bure, River Chet and Heigham Sound dredge projects prepared	
			Identify, secure and prepare priority strategic disposal locations to deliver future dredging projects by March 2013	No progress with initial site selection due to landowner position. Second phase sites to be identified	
		Senior Waterways and Recreation Officer	Identify significant sediment sources and develop projects to reduce the inputs by Dec 2012	Surveys to be completed end Sept 2012 to inform project development	
		Complete Sediment Management Strategy Review and update 5 year Action Plan by September 2012; review & agree appropriate performance indicators Dec 2012	Further review of Compliance data to identify future priorities		
2(c)2	NA2: Manage trees and scrub along the river corridor in line with agreed	Head of Construction & Maintenance	Identify priority tree clearance sites, and secure all necessary consents by Sept 2012 Complete 80 days of river bank tree clearance works by end March	Surveys to be completed summer 2012 to inform project development C&M programme includes 80 days for tree clearance	 

	management guidance and criteria.		2013, including providing opportunities for volunteers Support and facilitate community or users groups to complete appropriate tree clearance work	Broadsword dates agreed for winter 2012/13, starting on 21 st Oct following appropriate H&S training	
2(c)3	NA4: Implement, manage and promote safety management measures for the navigation and boats, to minimise risk and reduce environmental impact	Head of Construction and Maintenance	Complete legal transfer of Breydon Water to Broads Authority jurisdiction by July 2012 Complete programme of identified immediate maintenance requirements by March 2013 Investigate sediment modelling of Breydon Water to inform Turntide Jetty replacement options by Sept 2012	Appointed day occurred on 1 st June 2012 Tender let for priority maintenance work to markers and other navigation infrastructure. Gauge boards also replaced Contract specification completed and ready to send out for submission of interest in tender for early September	  

**Priority 3 - Encouraging the Sustainable Use of the Broads –
(b) Tourism, Recreation and Access**

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
3(b)2	TR3.1 Develop a strategic approach to sustainable access in the Broads	Head of Strategy and Projects and Senior Waterways & Recreation Officer	Publish for public consultation the Integrated Access Strategy for the Broads by September 2012 Publish action plan for implementing access priorities by December 2012	. Draft Strategy in production, consultation will be on next agenda	

3(b)3	TR2.2 Maintain programme of expansion and improvement of moorings, slipways and yacht stations	Senior Waterways and Recreation officer	<p>Refresh action plans for moorings and slipway strategies by Autumn 2012;</p> <p>Develop implementation funding options and priorities for development of new moorings and slipways to 2016 by Jan 2013</p>	Progress linked to Integrated Access Strategy above. Potential new slipway projects being developed	
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Priority 4 - Governance/Organisational Development of the Authority

Ser	Objective	Lead Officer	Projects and Key Milestones	Action to Date	Status
4.3	Obtain general stakeholder consensus towards a revised Tolls System, taking into account the Authority's Financial Strategy.	Chief Executive	<p>Undertake review of the tolls system by September 2012.</p> <ul style="list-style-type: none"> - Survey Broads boat owners and analyse results by May 2012. - Conduct workshop for members and stakeholders by end of June 2012. - Develop recommendations through a Working Group by end August 2012. - Consult Navigation Committee on recommendations by 6 September 2012, - Recommendations to be considered by Broads Authority by 21 September 2012. 	<p>Report to Broads Authority in May.</p> <p>Workshop held on 21 June 2012</p> <p>First Working Group Meeting held on 11 July 2012. Next meeting on 6 September 2012</p> <p>Consultation of Navigation Committee scheduled for October.</p> <p>Recommendations to be considered by BA in November.</p>	

APPENDIX 2

Report on Exercise of Powers by Authorised Officers – Report to be completed for every Navigation Committee

Rangers Exercise of Powers Analysis <i>(Bracketed figures are running totals, April 2012 to July 2012)</i>							Date: Apr to Jul 2012	
Launch Patrol Areas	Wroxham Launch	Irstead Launch	Ludham Launch	Ludham 2 Launch	Norwich Launch	Hardley Launch	B.St.Peter Launch	Breydon Launch
	Wroxham and Upper Bure	Ant and South Walsham	Hickling, P. Heigham and Womack	Thurne & Lower Bure	Norwich and Upper Yare	Reedham, Chet & Middle Yare	Oulton Broad and Upper/Middle Waveney	Breydon Water, Lower Waveney and Yare
Verbal Warnings								
Care & Caution	58 (58)	72 (72)	67 (67)	37 (37)	34 (34)		10 (10)	14 (14)
Speed	1738 (1738)	326 (326)	356 (356)	295 (295)	282 (282)	104 (104)	102 (102)	133 (133)
Tolls offences	107 (107)	125 (125)	93 (93)	13 (13)	9 (9)	4 (4)	6 (6)	2 (2)
Other	47 (47)	14 (14)	3 (3)	5 (5)	4 (4)	7 (7)	26 (26)	12 (12)
Blue Book Warnings								
Care & Caution	2 (2)	3 (3)	2 (2)	3 (3)	3 (3)		4 (4)	2 (2)
Speed	44 (44)	6 (6)	4 (4)	31 (31)	16 (16)	5 (5)	18 (18)	9 (9)
Other	11 (11)	1 (1)					7 (7)	3 (3)
Reports for Prosecutions	1 (1)						1 (1)	3 (3)
Special Directions						30 (30)	60 (60)	16 (16)
Toll Compliance Reports								
Non Payment	67 (67)	24 (24)	26 (26)	26 (26)	37 (37)	60 (60)	86 (86)	21 (21)
Non Display	47 (47)	8 (8)	8 (8)	8 (8)	8 (8)	92 (92)	64 (64)	4 (4)
28 Day request for information	1 (1)		1 (1)	9 (9)	10 (10)	1 (1)	1 (1)	1 (1)
BSS Hazardous Boat Inspections								
Entry on to Vessels Under BSS								
Launch Staffed	111 (111)	57 (57)	66 (66)	36 (36)	47 (47)	56 (56)	74 (74)	118 (118)
Best Value Patrol Targets Percentage Compliance	142% (142%)	50% (50%)	80% (80%)	122% (122%)	94% (94%)	126% (126%)	83% (83%)	78% (78%)
Volunteer Patrols	12 (12)	1 (1)		19 (19)	8 (8)	3 (3)	3 (3)	
IRIS Reports	68 (68)	18 (18)	10 (10)	28 (28)	36 (36)	17 (17)	32 (32)	57 (57)
Broads Control Total Calls	TOTAL	14,257 (14,257)		Telephone	11,158 (11,158)	VHF	3,099 (3,099)	

Sunken and Abandoned Vessels

Description	Location found	Action	Abandoned /Sunken Notice Affixed	Result
Abandoned/Sunken small cabin cruiser	Upstream end of Thorpe New Cut.	No known owner. Abandoned vessel notice issued	yes	The BA crane has not been allowed by Network Rail to operate near the railway line. This vessel will be recovered by workboat Shoveller when she is next in the area.
Sunken wooden cruiser	Old Yare Thorpe	The owner is proving difficult to contact and has made no apparent attempt to raise the vessel. An abandoned/sunken vessel notice will be issued by the end of May.	No	
Sunken wooden cruiser	River Waveney Beccles	It is hoped that this vessel will be raised and removed when the BA undertake work in the area later this year.	no	
Abandoned wooden MFV	Oulton Broad	Vessel abandoned after being towed into BA area via the Mutford lock.	Yes	Notice period expired. Local enquiries still proceeding to trace the owner. Vessel will be advertised for sale.

Enforcement Update

This table shows the updates on enforcement matters relating to Navigation matters currently under consideration since the last Navigation Committee on 7 June 2012.

Committee Date	Location	Infringement	Action taken and current situation
7 December 2007 23 April 2010	South side of Thorpe Island (New Cut)	Unauthorised mooring of vessels	<ul style="list-style-type: none"> • Authorisation to serve any necessary notices and take enforcement action following legal advice. • Network Rail wrote directly to those concerned and set in train procedures for notices to quit land . • Network Rail procedures underway.
5 December 2008 5 March 2010 16 July 2010	“Thorpe Island Marina” West Side of Thorpe Island Norwich (Former Jenner’s Basin)	Unauthorised development	<ul style="list-style-type: none"> • Temporary Stop Notice served on 10 and 11 November 2008 and Enforcement Notice served on 12 November 2008 with compliance required by 11 January 2009. • Authorisation granted to initiate prosecution proceedings should compliance not be achieved. • Landowner served with Section 330 Notice on 11 August 2011 . • Enforcement Notices served on 7 November 2011 on landowner, third party with legal interest and all occupiers. Various compliance dates from 12 December 2011 • Appeal lodged on 6 December 2011 • Public Inquiry took place on 1 and 2 May 2012 • Decision received on 15 June 2012. Inspector varied and upheld the Enforcement Notice in respect of removal of pontoons, storage container and engines but allowed the mooring of up to 12 boats only, subject to provision and implementation of landscaping and other schemes, strict compliance with conditions and no residential moorings. • Challenge to decision filed in High Court 12 July 2012

Committee Date	Location	Infringement	Action taken and current situation
4 November 2011	Plots 37 and 38 Crabbetts Marsh, Horning	Unauthorised development of piling	<ul style="list-style-type: none"> • Authority given for enforcement notices to be served.. • Enforcement Notice served on 18 November 2011. • 19 December 2011 meeting with landowner • Appeal submitted. Start date 3 February 2012 • Appeal dismissed and enforcement notice upheld with corrections. Planning permission refused – 13 August 2012 Period for compliance 2 months.